



## Fourth IGBP Congress

### Guidelines for Chairs/Conveners and Rapporteurs of the Working Group Sessions Day

#### ***On the Day:***

1. Chair the Working Group discussion at the Congress, Thursday 8 May:

- If you are due to chair a session please make sure you are in the meeting room at least 10 minutes in advance of the start time so that you can meet the speakers and ensure that all presentations are downloaded and ready to run. Please check the table next page for room assignment. For your information: Speakers are being asked to upload their presentations to the PC in the Speakers Preparation room 1.52 centrally located on the first floor of the CTICC the day before (Wednesday 7 May between 8.00 and 18.30), a technician will be on hand to assist with this task.
- Please ensure that your session does not over-run.

2. Provide a paragraph reporting on the Working group session outputs:

As you would have noticed from the Congress programme, on the morning of the Friday 9 May, Mark Stafford-Smith (IGBP vice-chair) will provide a brief report on behalf of all the working groups. A paragraph or two describing major achievements at your session will be most valuable information to Mark and indeed the only way for him to prepare his talk! Please make sure that this short but important note is delivered to the Organisers and Secretariat Office 1.51 (1<sup>st</sup> floor CTICC) quickly after the end of your session.

We further suggest you may want to identify a rapporteur to help you with this crucial task.

#### ***Before 28<sup>th</sup> of May:***

- Please provide a short report on the Working Group achievements. Each Working Group is asked to provide a short report (1-2 pages) on the Working Group discussions to the IGBP Secretariat by the 28<sup>th</sup> of May. Please send via email this report to João Morais and Emily Breviere.

*NB:* Examples of report (few pages) can be found at <http://www.igbp.net/congress/wgroupsbanff.html>.

Should you require any further information in this regard, please do not hesitate to contact any of us.

Thank you in advance for your efforts in leading and reporting the discussions that will take place at the 4<sup>th</sup> IGBP Congress.

We very much look forward to working with you.

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and

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## Working Group Sessions

Session A1 Room 1.61	Session A2 Room 1.41	Session A3 Room 1.62	Session A4 Room 1.63	Session A5 Room 1.64	Session A6 Room 1.42
Intercomparison of modeling components under modern and palaeo-conditions (ILEAPS)	Modelling in coupled human-environmental systems (GLP)	End-to-end food webs in marine ecosystems (IMBER)	Regional knowledge for sustainable development (IGBP Brazil office/ IA)	Interconnections between air pollution, climate change, energy and human impacts (AIMES)	Interactions between GEC, food system activities and food security in Africa (GECAPS)
11:30-1:00 Coffee break Ballroom West					
Session B1 Room 1.61	Session B2 Room 1.62	Session B3 Room 1.62	Session B4 Room 1.63	Session B5 Room 1.41	Session A6 continued Room 1.42
Global change in the Arctic (IGAC)		Biogeochemistry and food web interaction along continental margins (IMBER)	Methane in the Earth System: sources, sinks and concentrations (ILEAPS)	Young African Scientists (START)	Interactions between GEC, food system activities and food security in Africa (GECAPS)
13:00-14:00 Lunch, Clivia Conservatory, Jaminium Conservatory and Jaminium Restaurant					
Session C1 Room 1.61	Session C2 Room 1.42	Session C3 Room 1.62	Session C4 Room 1.63	Session C5 Room 1.41	Session C6 Part I Room 1.41
Nitrogen in the Earth System (SOLAS)	Social-ecological systems analysis in a changing earth system (LOICZ)	Fire in the landscape (AIMES)	ACPC interactions (ILEAPS)		Grand challenges for land systems and sustainability science (GLP)
Coffee break					
Session D1 Room 1.42	Session D2 Room 1.61	Session D3 Room 1.62	Session D4 Room 1.63	Session D5 Room 1.64	Session C6 Part II (Cont) Room 1.41
Mega-cities and coastal zones (IGAC)	Climate influences and biological controls in high-latitude marine ecosystems (GLOBEC)	Vulnerability of coastal livelihoods and response strategies to changing earth system (LOICZ)	Water cycle, water resources, floods and drought (ILEAPS)	Monsoon systems (IGAC/ MAIRS)	Grand challenges for land systems and sustainability science (GLP)